

# Narula Institute of Technology

81, Nilgunj  
Road, Agarpara,  
Kolkata-700109, W.B.



## Policy for prevention and prohibition of Ragging, violation of rules and misconduct with Zero-tolerance

Approved by BOG

Dated on 9.7.2016

Under Agenda No. 11

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# Narula Institute of Technology

81, Nilgunj Road, Agarpara,  
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## Policy for prevention and prohibition of Ragging, violation of rules and misconduct with zero-tolerance

Narula Institute of Technology strictly follows zero tolerance policy towards Ragging, violation of rules and misconduct and abides by the UGC and AICTE regulations which are available in [www.ugc.ac.in](http://www.ugc.ac.in) and [www.aicte-india.org](http://www.aicte-india.org) respectively. The UGC has notified "SUMMARY OF UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009", in pursuance to the judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009. UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions (Third Amendment), 2016 has been released on 29<sup>th</sup> June, 2016 and are called as "Curbing the menace of Ragging in Higher Educational Institutions (third amendment), Regulations, 2016." The institute strictly adheres to this regulation. The summarized practices and regulations are as follows.

### 1. Objective:

The institute aims at eliminating ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

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## 2. Ragging definition & ingredients:

The Honorable Supreme Court of India has given a comprehensive meaning of ragging as under: "Ragging is any disorderly conduct, whether by words spoken or written, or by an act which has the effect of teasing, treating or handling with rudeness any student, indulging in rowdy or undisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student."

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.

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- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- j. Punishable ingredients of ragging are:
- Abetment to ragging
  - Criminal conspiracy to rag
  - Unlawful assembly and rioting while ragging
  - Public nuisance created during ragging
  - Violation of decency and moral during ragging
  - Injury to body, causing hurt or grievous hurt;

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- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal Intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;

### 3. Measures to be taken for prohibition of ragging:

There are a number of measures which have been adopted by this institute as per the regulations. Some of them are as follows:

- a. The institute does not permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.

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- b. The institute takes action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- c. The institute policy hereby adopts that “every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force”.
- d. The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in this institute, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, are to be published in the brochure of admission/instruction booklet or the prospectus.
- e. The application for admission, enrolment or registration are to be accompanied by an Anti-Ragging affidavit signed by a student in a prescribed format and another Anti Ragging Affidavit signed by a Parent/Guardian.
- f. Any distress message received at the Anti-Ragging Helpline is to be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, if the incident reported has taken place in the institute (affiliated to MAKAUT), the concerned District authorities and if so required, the District Magistrate, and

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the Superintendent of Police, and is to be also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

- g. On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately is to determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.
- h. The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- i. The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- j. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

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- k. Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- l. The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.

**4. Administrative action in the event of ragging:**

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- a. The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
  - i. Suspension from attending classes and academic privileges.
  - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
  - iii. Debarring from appearing in any test/ examination or other evaluation process.
  - iv. Withholding results.

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- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - vi. Suspension/ expulsion from the hostel.
  - vii. Cancellation of admission.
  - viii. Rustication from the institution for period ranging from one to four semesters.
  - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- c. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- d. An appeal against the order of punishment by the Anti-Ragging Committee shall lie, (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University; (ii) in case of an order of a University, to its Chancellor. (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
- e. Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that

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where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

#### 5. Highlights:

In Narula Institute of Technology, a zero tolerance policy is to be taken for Ragging and other undisciplined misconduct. Strict actions are taken against such acts. Some of the important points have been given below.

- An active Anti-ragging committee and anti-ragging squad have been constituted.
- The issues/complaints of ragging or information on ragging can be received:
  - Through the notified contact details of the Committee members, and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
  - Through any other member of the Institute.
  - From any external source.
- A strict deadline of maximum 7 days is always maintained to complete the procedure.
- In the Institute website the dissemination of the total ban on ragging in the college and anyone found guilty is liable for appropriate punishment have been done.
- The regulations, posters, banners, phone numbers of the executive authority, ARC members and Anti-ragging squad members have been disseminated in the hostel, college notice boards, and in prominent places throughout the institute premises.
- Along with the Anti-Ragging committee the anti-ragging squad has also been constituted and steps were taken to implement the anti-ragging Program.

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- Continuous guidance and mentoring is provided to all the students in the mentor-mentee scheme.
- The Wardens for boys and girls students have been asked to monitor the students and their well-being constantly.
- Security has been strengthened.
- Students are informed and sensitized on appropriate punishment as per the laws.

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